

To the General Assembly of the Association

PeaceWomen Across the Globe

Maulbeerstrasse 14
CH-3011 Berne

**Report of the statutory auditor on the limited statutory examination
of the financial statements for the year 2019**

(for the year ended 2019/12/31)

17 March 2020
170'25'543/2121-0307/tst

**Report of the statutory auditor on the limited statutory examination
to the General Assembly of the Association**

PeaceWomen Across the Globe, Berne

As statutory auditor, we have examined the financial statements (balance sheet, income statement, statement of changes in capital and funds and notes) of the association PeaceWomen Across the Globe for the financial year ended 31 December 2019. In accordance with Swiss GAAP FER 21, the information in the performance report is not subject to the obligation of examination of auditors.

These financial statements in accordance with Swiss GAAP FER 21 and the requirements of Swiss law and the bylaws are the responsibility of the board. Our responsibility is to perform a limited statutory examination on these financial statements. We confirm that we meet the licensing and independence requirements as stipulated by Swiss law.

We conducted our examination in accordance with the Swiss Standard on the Limited Statutory Examination. This standard requires that we plan and perform a limited statutory examination to identify material misstatements in the financial statements. A limited statutory examination consists primarily of inquiries of company personnel and analytical procedures as well as detailed tests of company documents as considered necessary in the circumstances. However, the testing of operational processes and the internal control system, as well as inquiries and further testing procedures to detect fraud or other legal violations, are not within the scope of this examination.

Based on our limited statutory examination, nothing has come to our attention that causes us to believe that the accompanying financial statements do not give a true fair view of the financial position, the results of operations and the cash flows in accordance with Swiss GAAP FER 21 and do not comply with Swiss law and the bylaws.

Burgdorf, 17 march 2020

BDO Ltd

Thomas Stutz
Auditor in Charge
Licensed Audit Expert

Bernhard Remund
Licensed Audit Expert

Enclosure
Financial statements

Balance Sheet

	in CHF	in CHF
ASSETS	31.12.2019	31.12.2018
Liquid assets	605'500.94	584'899.45
Cash	583'737.39	529'589.80
Receivables from goods and services	0.00	36'633.00
Accrued income	21'763.55	18'676.65
Fixed assets	1'002.00	2'002.00
Tangible fixed assets	1'002.00	2'002.00
TOTAL ASSETS	606'502.94	586'901.45
LIABILITIES	31.12.2019	31.12.2018
Current liabilities	34'254.20	182'749.69
Payables from goods and services	20'998.65	9'701.75
Accrued liabilities	13'255.55	173'047.94
Organisational capital	572'248.74	404'151.76
Free capital	404'151.76	239'149.80
Tied capital	150'000.00	
Annual profit	18'096.98	165'001.96
TOTAL LIABILITIES	606'502.94	586'901.45

	in CHF	in CHF
INCOME	31.12.2019	31.12.2018
Contributions from Public Institutions	113'243.00	121'243.00
EDA Human Security Division	100'000.00	100'000.00
EDA: Projects	13'243.00	13'243.00
Other income public sector	0.00	8'000.00
Donations from foundations, organisations, institutions	453'750.00	482'500.00
Donations from global organisations	53'750.00	82'500.00
Fidelity Charitable Gift Fund	400'000.00	400'000.00
Donations from churches	104'587.30	22'277.95
Churches	16'913.30	22'277.95
Bread for the World	87'674.00	
Donations from individuals, companies and member contribution	201'087.75	53'893.00
Donations from individuals, companies and member contribution	201'087.75	53'893.00
Various income	12'704.75	15'392.82
Other income	12'704.75	15'392.82
Total Income	885'372.80	695'306.77
EXPENDITURE	31.12.2019	31.12.2018
Direct Project expenditure	209'246.42	134'220.74
Travel and monitoring fees	24'602.70	8'166.04
Operating expenses	20'665.59	5'376.00
Project contributions	163'978.13	120'678.70
Total Project expenditure	209'246.42	134'220.74
Personnel costs		
Salaries	346'866.45	276'502.05
Salaries	355'835.55	288'204.10
Social insurance benefits	-8'969.10	-11'702.05
Social insurance contributions	53'467.10	44'769.75
Social insurance contributions	53'467.10	44'769.75
Other personnel costs	5'036.48	3'543.00
Other personnel costs	5'036.48	3'543.00
Total Personnel costs	405'370.03	324'814.80
Operating costs		
Office and infrastructure	26'824.75	24'527.14
Third-party services	26'418.45	15'643.00
Running costs	5'474.03	5'758.09
Fundraising costs	10'356.65	7'881.20
Communications	11'260.15	15'713.45
Representation and networking costs	3'921.70	1'249.40
Decision-making bodies	8'094.97	3'650.40
International Board	1'477.92	0.00
Swiss Committee	6'617.05	3'650.40
Depreciation and amortisation	1'000.00	1'530.40
Total operating costs	93'350.70	75'953.08
Operating result	177'405.65	160'318.15
Financial income/exceptional revenue		
Banking account management	-2'204.64	-645.54
Currency conversion (win and loss)	-6'671.93	-2'080.68
Exceptional income	633.00	7'410.03
Exceptional expenses	-1'065.10	0.00
Total Financial income/exceptional revenue	-9'308.67	4'683.81
Annual result before change in fund capital	168'096.98	165'001.96
Fund withdrawals and contributions		
Withdrawal of funds	0.00	0.00
Contributions to funds	150'000.00	0.00
Total net change in funds	150'000.00	0.00
Annual result before allocation to organisational capital	18'096.98	165'001.96
Organisational capital		
Withdrawals organisational capital	0.00	0.00
Deposits organisational capital	18'096.98	165'001.96
Annual result after allocation to organisational capital	-18'096.98	-165'001.96
Annual result	0.00	0.00



2019	Organisation capital	Balance 1.1.	Allocations	internal transfers	Balance 31.12.
	Funds from equity financing				
	Total Tied capital				150'000.00
	Funds:				
	Project Funds for Peacebuilding		90'000.00		90'000.00
	Activists' Network Funds		60'000.00		60'000.00
	Total Free capital	404'151.76			422'248.74
	Association capital	404'151.76	18'096.98		422'248.74
2019	Total organisation capital	404'151.76	168'096.98	0.00	572'248.74



Appendix to the 2019 Annual Financial Statement

Basics of accounting

The financial statements of PeaceWomen Across the Globe (PWAG) have been prepared in accordance with Swiss GAAP FER Accounting Standards (Core-FER and FER 21) and the Swiss Code of Obligations. The annual financial statements give a true and fair view of the net assets, financial position and operational results.

Bookkeeping, accounting and valuation principles

Bookkeeping is carried out in Swiss francs. As a basis, the acquisition cost or the production cost principle is applied. This is based on the principle of individual evaluation of assets and liabilities.

Consistency in presentation

The presentation of the financial statement and accruals of fundraising and administrative expenses has been carried out in accordance with Swiss GAAP FER 21.11 (total cost method) and the Zewo specialist recommendations.

Foreign currency

Business transactions in Euros were carried out at the rate of CHF 1.10 (previous year 1.10), / Bread for the World 1.18 according to the contract (previous year not relevant), in USD at the rate of CHF 0.98 (previous year 0.98). Financial transactions from CHF or into CHF were made at the current daily rate. Business transactions in other currencies were at the current daily exchange rate. The foreign currency balances were at the tax rate set by the Federal Tax Administration (FTA).

Accounts receivable and liabilities

Accounts receivable and liabilities as well as prepaid expenses and deferred income have been carried at nominal value. No value adjustments had to be made.

Fixed assets

Small acquisitions have been directly debited to the income statement. Acquisitions over CHF 3'000 in individual cases have been capitalised. Office furnishings and facilities have been depreciated over 5 years and computing (hard- and software) over 3 years.

Tangible assets

IT		
	2019	2018
Net book value on 1.1.	2'002.00	2.00
Asset costs		
As on 1.1.	3'532.40	2.00
Accruals	0.00	3'530.40
State on 31.12.	3'532.40	3'532.40
Accumulated depreciation		
As on 1.1.	1'530.40	0.00
Accruals	1'000.00	1'530.40
Status as on 31.12.	2'530.40	1'530.40
Net book value on 31.12.	1'002.00	2'002.00

Liabilities from security, guarantee and leasing agreements

At the date on the balance sheet, there were no such liabilities.

Remuneration to Governing Bodies

Members of the Swiss Committee neither receive payment for attending meetings nor do they receive honoraria.

The Co-President Ruth Gaby Vermot-Mangold received a flat-rate expense allowance in 2019 of CHF 3,000 (previous year 3,000). This allowance is related to the accumulated expenses for travel and materials.

Only one person is in charge of management, therefore salary disclosure is waived.

Connection to related organisations and persons

There are no such connections. The interests of all members of the International Board are disclosed on the PWAG website.

Number of full-time posts

PWAG has, on a yearly average, 4.2 full-time post equivalents (previous year 3.2). This includes interns.

Income Statement

Project contributions

Includes contributions to projects by partner organisations.

Personnel expenses

Included are both wages of project staff as well as wages for administration and fundraising.

The calculation of the personnel costs for administration and fundraising is done on the basis of recorded working time.

Administrative expenses

The material expenses for projects are now listed in this category, in accordance with the Zewo guidelines, and include clearly allocatable costs.

The material expenses for fundraising comprise directly allocatable expenses.

Fundraising expenses

The fundraising expenditure is follows:

	2019	2018
Staff costs	37'206	55'386
Fundraising, various costs (Communication with donors, newsletter)	10'357	7'881
Office / Infrastructure / services	2'818	3'491
Third party services	3'584	2'095
Communications	1'183	2'105
Total	55'148	70'958

The lower personnel expenses compared with the previous year are due to the fact that the position was vacant for a longer period. Fundraising was covered by the team.

Administrative expenses

The administrative expenditures are as follows:

	2019	2018
Staff costs	143'639	95'946
Office / Infrastructure / Services	14'684	14'050
Third party services	8'761	5'897
Communications	3'866	5'923
Representation/Networking	3'922	1'249
Administrative costs/executive bodies of the association	8'095	3'650
Depreciation	1'000	1'530
Total	183'967	128'246

The higher personnel costs compared with the previous year are due to the fact that the communication position was newly filled with a higher work time percentage.

In the year under review, a retreat was held with the entire team and the Swiss Committee, accompanied by an external expert. In addition, the regular International Board Meeting was held in Berne. This explains the additional costs for the Board compared with the previous year.

Unpaid hours of work

At the end of 2019, **the Swiss Committee** consisted of the following five people: Ruth-Gaby Vermot (Co-President since 2007), Margret Kiener-Nellen (since 2007), Susanne Gfeller (since 2014), Susanne Schneeberger (since 2016) and Olga Vinogradova (since 2017). The Swiss Committee met 7 times in 2019. Within the framework of working groups, the Swiss Committee provided some 1'300 hours of unpaid work in an honorary capacity.

The **International Board** consists of the Swiss Committee plus the following 9 people: Kamla Bhasin (India, Co-President since 2007), Sandy Fong (Fiji, since 2007), Kin Chi Lau (Hongkong, since 2007), Elisabeth Decrey-Warner (Switzerland, since 2007), Christine Menz (Switzerland, since 2007), Cécile Mukarubuga (Rwanda, since 2007), Alejandra Miller Restrepo (Colombia, since 2013), Margo Okazawa-Rey (USA, since 2007) and Marina Pikulina (Uzbekistan, since 2007). The International Board met in May for a five-day International Board Meeting in Switzerland to discuss the strategic direction of the organisation and its network. In addition to the volunteer hours of the Swiss committee, the members of the International Board have provided another 1,000 hours of voluntary work. The total number of hours worked on an honorary basis by the International Board was 2'300.

PeaceWomenAcross the Globe works closely with 20 **regional coordinators** around the world, who have provided 400 volunteer hours for grassroots work and contact with the PeaceWomen. In addition, it has only been possible to run the **Women's Peace Tables** thanks to the huge unremunerated effort by volunteers, totalling 9,700 hours. In Switzerland, Caroline Morrissey and Suthagini Ponnambalam also supported the work of the office with a total of 200 hours of volunteer work.

Further information

In December 2013 ZEWO granted the PWAG association the right to use the seal of approval. This distinguishes PWAG as a reputable organisation that uses donations in a targeted, efficient and impact-oriented manner and deserves the trust of its donors. A recertification took place in November 2018. PWAG fulfilled ZEWO's conditions for the recertification process in due time at the beginning of 2019 and is therefore entitled to continue using the seal of approval until 31.12.2023.

Commentary: PWAG's financial position

At the end of 2019, PWAG reported an annual profit of CHF 18,096.98. 66% of the total expenditure directly benefits PWAG's projects – a great deal of work has also been carried out on a voluntary basis. The Board has set up two funds for further project development. This will ensure that PWAG can continue to strengthen the network of peace activists in the future and implement projects to promote the participation of women in peace processes.

Incidents after the valuation date of the balance

The 2019 financial statement was approved by the Swiss Committee of the International Board in its meeting on 03/03/2020.